Format for claiming amount available under Unclaimed Deposit/In operative Accounts (Annexure)

То
The Branch Manager Branch
Sir
I furnish the following details/documents for activating the account/payment of the balance amount from my account
i. Name of the customer
ii. Account Particulars
iii. Documents enclosed(like Pass Book/TDR Receipt)
iv. Identification Proof (PAN Card/Passport/driving License/Aadhar Card)
v. Address proof (Telephone Bill/electricity Bill/Water bill/house tax/ Aadhar Card etc)
I/we certify that the unclaimed account as per details displayed on the website of the bank belongs to me /us and as owners of the account I/We claim the amount from the account. I/we also understand that I/we will be required to procure all documents desired to establish my/our claim till settlement.
Signature
Name & Address
Phone No/mobile
E-mail ID